



**Congregation of the Most Holy Redeemer – Province of Canada**

**Congrégation du Très-Saint-Rédempteur – Province du Canada**

426 St-Germain Ave., Toronto, Ontario M5M 1W7 CANADA · 416 789-3217

# The Redemptorists of Canada are looking for a Financial Controller

Are you a CPA with experience in the not-for-profit sector?

Do you speak both English and French fluently?

If so, we have an exciting opportunity for you!

## About Us

- We are a not-for-profit organization – Charity – A Catholic Religious Order incorporated in the province of Quebec with a head office in Toronto, Ontario.
- We work in a number of ministry sites across Canada.
- We are committed to our mission of promoting Catholic values and serving the needs of young adults, newcomers, and indigenous people, and those who do not receive the Church's message as Good News across Canada. We are committed to reducing poverty, injustice, and inequality.
- We value diversity, inclusion, collaboration, and accountability in our work culture.

## About the Role

- We are looking for a Controller to join our finance team and oversee the financial management and reporting of our organization.
- You will be responsible for preparing and analyzing financial statements, budgets, forecasts, and audits in accordance with accounting standards and regulatory requirements.
- You will also manage the payroll, accounts payable, accounts receivable, and cash flow functions and ensure compliance with tax laws and internal policies.
- You will work closely with the senior management, board of directors, external auditors, funders, and other stakeholders to provide accurate and timely financial information and advice.
- You will work closely with the finance committee to provide advice and manage our investments.
- You will also supervise and mentor a small team of finance and non-finance staff.

## About You

- You have a CPA designation and at least 3 years of experience working as a controller or a senior accountant for a not-for-profit organization.
- You have a thorough knowledge of not-for-profit accounting principles, practices, and standards, as well as Canadian GAAP and CRA regulations.
- You have excellent skills in financial analysis, budgeting, forecasting, and auditing, and you are proficient in using accounting software and Microsoft Office.
- You have strong communication, presentation, and interpersonal skills, and you can effectively communicate financial information to various audiences in both English and French.
- You have a high degree of integrity, professionalism, and ethical conduct, and you are able to handle confidential and sensitive information with discretion.
- You are a team player, a leader, and a problem solver, and you are able to work under pressure and meet deadlines.

## How to Apply

- If you are interested in this position, please send your resume and cover letter to [sarrigo@redemptorists.ca](mailto:sarrigo@redemptorists.ca) by May 31, 2024
- Please indicate the job title and your language preference in the subject line of your email.
- We thank all applicants for their interest, but only those selected for an interview will be contacted.
- We are an equal opportunity employer, and we encourage applications from people of diverse backgrounds.
- We offer a competitive compensation package.

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